Experienced Practitioner Gateway (Anonymised Templates)

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Contents

Version number	Purpose/Change	Author	Date
1.0	Final Document for publication	Milly Brittain	December 2025

INTRODUCTION

The Experienced Practitioner Gateway is an exceptional access route to the Academy for Healthcare Science (AHCS) Professional Standards Authority (PSA) Accredited Register for Clinical Research Practitioners (CRPs), for CRPs with significant experience in delivery of health and care research who do not have a level 6 qualification or above listed in appendix 1.

Successful applicants need to demonstrate at least three years working at the practitioner level of the Skills for Health Career Framework within the eligibility form. It will normally take one to two years of working in a CRP role to reach a practitioner level and standard of practice. Further information about what this means is provided in the Experienced Practitioner Gateway to Clinical Research Practitioner Registration – Guidance for Applicants, which is available on the AHCS website.

This form will be used to establish whether you are eligible to apply to join the AHCS PSA Accredited Register for CRPs. It is important that you have the support of your line manager. They must sign this form to confirm they support your application before you submit it to the AHCS. The AHCS may contact your line manager about your application to request further information to assist in the decision-making process or to provide feedback.

If your application is successful, you should apply to join the AHCS PSA Accredited Register for CRPs within six months.

For guidance completing this form, please visit the AHCS website, which provides a guidance document and anonymised completed templates. You can also speak to your local CRP Engagement Lead for further help and information.

Please type your responses to each question, the AHCS is unable to accept handwritten application documents.

If you are asked to provide further information after submitting this form to the AHCS, please add all new content in red font to make it clear what changes have been made.

CONSENT

It is important that both the applicant and their line manager read this section before signing this form.

Submitting this form to the AHCS gives the AHCS permission to use the data provided for the purpose of deciding whether to allow the applicant to make an application to the AHCS PSA Accredited Register for CRPs in the absence of holding a level 6 qualification or above.

This data will also be shared with the AHCS application assessors and the National Institute for Health and Care Research (NIHR) Research Delivery Network (RDN) as needed to assess the application. We may also contact the line manager listed in this application to verify the information provided and to give feedback about the application.

The personal information provided will be held and used in compliance with the General Data Protection Regulation (GDPR) and the Data Protection Act 2018.

Under the GDPR and the Data Protection Act 2018, the AHCS has a legal duty to protect any information we collect from you. You should be aware that anonymised information given to us might be shared across the AHCS and the NIHR for statistical analysis and management purposes. The AHCS is committed to protecting privacy and to processing all personal information in a manner that meets the requirements of the GDPR and the Data Protection Act 2018. We will not pass your details to any third party unless you give us permission to do so. For further information please view the AHCS Privacy & Legal Obligations webpage.

Anonymised Eligibility Form: Registrant A

ABOUT YOU, YOUR EXPERIENCE AND YOUR EDUCATION

Question	Response
Applicant name	Applicant A
AHCS ID Number (5 digit number on your application portal)	12345
Current employing organisation	AN other University
Current role title	Clinical Research Practitioner
Current role start date	28/02/2022

Current role duties and responsibilities

Please provide a description of your duties and responsibilities as a Clinical Research Practitioner. Your description should:

- Demonstrate that you have been working at the practitioner level of the Skills for Health Career Framework for **at least three years.** Further information about what this means is provided in the Experienced Practitioner Gateway to Clinical Research Practitioner Registration – Guidance for Applicants available on the AHCS website. We expect that most CRPs working at this level will undertake some or all of the tasks described there.
  You can provide examples of descriptions from other relevant jobs you have had in the past five years if needed.
- Explain how you have developed yourself to work at this level of practice.

Please do not cut and paste the list of activities from your job description. The AHCS and the people reviewing the application form need to understand what you do on a daily and regular basis, i.e., how you translate your job description into practice.

Your answer to this question must be between **200 and 500 words**, regardless of how many jobs you discuss. For example, if you have multiple roles to discuss in this section, your whole answer needs to be no more than 500 words long.

Response:
I have worked in the Research and Development department at the AN other University since

2016, initially employed as a Research administrator, I progressed to a Research assistant and currently I am employed as a Clinical Research Practitioner (CRP).

I have achieved the CRP title through being committed to my professional development, proving this by gaining a distinction in the Level 4 Health Care Science Associate course which I have recently completed as well the clinical training for CVS (Cardiovascular) monitoring, venipuncture, swabbing, sample handling, processing and storing.

I am experienced and competent at consenting patients, after completing the NIHR Consenting course in 2018 I started consenting patients initially to observational studies progressing to more complex studies as my scope of competencies grew. From understanding the different eligibility criteria's, effectively screening and enrolling participants into various studies, whether they are sponsored, observational or CTIMPS (Clinical Trials of Investigational Medicinal Products) studies.

My experience has involved every aspect of the studies lifecycle, from the initial feasibility meetings, set up periods, getting the green light, recruitment phase, follow-up, data cleaning, close out and archiving. Processing amendments as required with attention to ethics, governance and any other regulatory documents relevant to that particular study.

I have opened studies to recruitment within new areas of AN other by communicating effectively and building inter department relationships, championing research and the benefits to our patients both now and for the future generations. Working within multi-disciplinary teams to ensure protocol compliance and ensure best outcomes for the patients, maintaining patient safety, assessing risk and accurate data collection and entry.

I have forged great communication channels with different departments, namely Endoscopy, Blood sciences, Microbiology, Pharmacy and have worked closely with our 13 department to create a bespoke booking system, allowing the participants control to book their own appointments times on prescheduled clinic days.

I work closely within the department with junior colleagues, I am an excellent role model and mentor, demonstrating professionalism, understanding goals, providing motivation, guidance and feedback when required. In collaboration with colleagues we are working towards, a new SOP (Standard Operating Procedure) on how Research specific activities in the Blood sciences department at AN other University are carried out, actively listening to all the individual needs to ensure an accurate process.

In addition to being a Clinical Research Practitioner for 2 years, my development started earlier, during the Covid 19 pandemic my duties as a Research assistant stepped up dramatically with the needs of the service. AN other undertook two of the biggest Research studies it had done, with the staffing challenges the pandemic raised, my role developed from a supporting role to a pivotal one, highlighting my adaptability and leadership skills during challenging times. I had to learn new clinical skills, infection prevention measures, understanding and mitigating new risks to patients, colleagues, family and myself. Taking leadership of the sample handling for the Radiator and Springs studies earnt me the trust, and respect of the team, established me as a highly valued professional, diligent and reliable team player.

(Word Count – 500)

Employment history

Please list the clinical research roles that you have held in the last 10 years, including role titles, employing organisations and approximate start/end dates, **in chronological order.** Please include all relevant roles that have formed part of your clinical research experience.

An example is outlined in italics below (Please remove this example before you upload your completed form):

Date (month / year)	Employer name	Job role	Key responsibilities*
February 2022 - Present	AN other University	Clinical Research Practitioner	Screening, taking informed consent, recruitment targets, conducting research assessments, undertaking clinical procedures within scope of practice, capturing source data, keeping patient records up to date, resolving data queries, reporting Adverse Events, Serious Adverse Events, Suspected Unexpected Serious Adverse Reactions where necessary, attending monitoring visits, sample handling and processing, study set ups and study related administration. Point of contact for patients, families, PIs (Principal Investigator) and multidisciplinary teams throughout the hospitals.
Feb 2022 - February 2019	AN other University	Clinical Research Trials Assistant	I was responsible for, sample collection, processing and shipments according to International Air Transport Association requirements, identifying and screening potential patients for various

			studies, sending out study information to potential participants and discussing trials with them, receiving informed consent if appropriate, all trial administration including, ensuring screening logs, recruitment togs, and delegation logs were up to date, version controls and setting up clinical trials, including commercial studies.
February 2019 – August 2016	AN other University	Research Administrator	I was responsible for the administration for the Oncology research studies, liaising with external trials teams, version controls, attending SIV, all trial set up documents, including training compliance, liaising with internal governance coordinators, and multiple support departments to ensure speed trial set up. Prompt processing and accurate data recording on patient notes (uploading consent forms and recording. Research alerts for CTIMP/ IMP trials, letters). Amendment processing and management, close out procedures, onsite and offsite study archiving.

* Please only include key responsibilities relating to your clinical research practitioner role. If you have been in your current role for less than three years, you need to provide details of your previous role(s) and, if possible, submit the associated job description(s) on headed paper.

Question	Response (in months and years)
Length of time working at Practitioner level of the Skills for Health Career Framework. This must be **at least three years** and should not include the time it took you to develop to this level. Further information about what this means is provided in the Experienced Practitioner Gateway to Clinical Research Practitioner Registration – Guidance for Applicants available on the AHCS website	February 2022, 3 years, 10 months .

Highest level of educational attainment

Please enter information about your highest academic level qualification in the sections below. Please only include qualifications that are relevant to your research role. This section can be left blank if you do not have any academic qualifications relevant to your research role.

Qualification level**: (i.e. Level 4, Level 5.)	Qualification name(s):	Qualification subject(s)	Month and year qualification(s) were awarded	Name of organisation awarding your qualification (e.g., School, College or University)
Level 4	Healthcare Science Associate Pearson BTEC	Healthcare Science	August 2023	AN other University

**** If you have a level 6 qualification or above, you do not need to apply for the Experienced Practitioner Gateway. Information about qualification levels is available in appendix 1.**

Other learning

This should not include statutory and mandatory training or study specific

training. Information about the different types of training is provided in Appendix 2.

Please list the learning and continuing professional development (CPD) that you have completed in the **last three years** of your research career in the table below. This should be listed in **chronological order** and include:

- Any modules or education credits completed
- Research and education training related to your role
- CPD that has prepared you and continues to support you in your CRP Role

Suggestions for CPD can be found on the CRP Community Google site.

We expect to see an average of **two** pieces of learning completed **each year**.

Training Type **(Study related training or other CRP related CPD)**	**Date (Month / Year)**	**Course Name** **Please type out course names in full, avoiding the use of acronyms**
.Study related training.	12.2019	International Air Transport AssociationTraining
	04.2020	RAVE Advanced
	06.2020	Venepuncture during COVID
	06.2020	Covid-19 swabbing
	01.2021	Covid-19 swabbing competence assessment
	03.2022	Lorenzo E-learning Access to Shared Records
	03.2022	Lorenzo E-learning ePrescription viewing
	04.2022	Inflamatory Breast Cancer Refresher
	07.2023	Boeh ringer lhgelheim Protocol 1305-0023 and 1305/0014 Milos Protocol Training
	01.2023	Victorion Real
	12.2023	Protocol training
	12.2023	ARNASA Site Initiation Visit
	01.2024	Poppy Site Initiation Visit
	01.2024	Electronic Data Capture system training
	01.2024	Medidata Rave Electronic Data Capture : Certified Clinical Research Coordinator
	01.2024	Classic Rave and Rave Electronic Data Capture

	02.2024	Meso-ORIGINS protocol training
Other CRP related CPD	06/2022	Aseptic Non-Touch Technique key trainer Training
	12/2022	Introduction to Cancer: Anatomy, Biology and Treatments Removing Barriers conference
	05/2023	An Introduction to Haematology — AN other University
	06/2023	Inflamatory Bowel Disease Matters Winter Meeting Janssen
	12/2023	Immunology
	06/21-06/23	Healthcare Science Associate Level 4 AHCS – Pearson BTEC

Question	**Response (your mandatory and statutory training must be up to date for your application to be accepted)**
I confirm that my mandatory and statutory training is up to date	Yes

APPLICANT'S DECLARATION

Please place a cross in the boxes or highlight each of the statements below to confirm your agreement with each statement. Failure to do this will result in the application being rejected.

Consent

In completing this form, I give the AHCS the following permissions:

- ☒ To use the data I provide for the purpose of deciding whether allow me to make an application to the AHCS PSA Accredited Register for CRPs;
- ☒ To share my data with the AHCS application assessors and the NIHR RDN as needed to assess my application;
- ☒ To contact me for further information to assist in the decision-making process or to provide feedback about this application; and
- ☒ To contact my line manager listed in this application to verify the information provided and to give feedback about my application.

Experience☒As an experienced CRP who does not have a level 6 qualification or above listed in appendix 1, I am seeking exceptional access to join the AHCS PSA Accredited Register for CRPs through the Experienced Practitioner Gateway.

Content

☒I declare that the information provided in this form is accurate and relevant to my application to join the AHCS PSA Accredited Register for CRPs.

Job Description(s)

Select either statement 1 or 2 below:

☒ 1. I have submitted job description(s) on headed paper that demonstrate that I have been working at the practitioner level of the Skills for Health Career Framework for at least three years.

or

☐ 2. My line manager is satisfied that I have been working at the practitioner level of the Skills for Health Career Framework for at least three years, despite me not being able to demonstrate this using my job description(s).

Outcome of application

☒ I understand that if this application is accepted, I can proceed with an application to join the AHCS PSA Accredited Register for CRPs, and that this should be done within six months.

If this form is being re-submitted after a request for further information, please re-date the relevant box below.

Question	Response
Applicant signature	Applicant A
Date	16/04/2024
Contact email address	applicantA@ANother.com

LINE MANAGER'S CONFIRMATION CHECKLIST

The Applicant's current line manager must place a cross in the boxes or highlight each of the statements below to confirm their agreement with each statement. Failure to do this will result in the application being rejected.

Consent

In completing this form, I give the AHCS the following permissions:

- ☒ To share my data with the AHCS application assessors and the NIHR RDN as needed to consider this application;
- ☒ To contact me for further information to assist in the decision-making process or to provide feedback about this application; and
- ☒ I am aware that if I do not respond to a request for further information, I may jeopardise this application.

Content of application

- ☒ I am satisfied that the content of the application is correct at the time of the application.

Level applicant is working at

- ☒ I am satisfied that the applicant has been working at the practitioner level of the Skills for Health Career Framework **for at least three years**.

Applicant's Job Description(s)

Select either statement 1 or 2 below:

- ☒ 1. I am satisfied that the applicant has provided job description(s) that demonstrate that they have been working at the practitioner level of the Skills for Health Career Framework for at least three years.

or

- ☐ 2. The applicant is unable to provide job description(s) that demonstrate that they have been working at the practitioner level of the Skills for Health Career Framework for at least three years.

The reason for this is:

☐ Due to departmental or organisational policy constraints, the job description(s) do not accurately reflect the work undertaken by the applicant

or

☐ The applicant is unable to obtain job descriptions for some or all of their previous roles

or

☐ Other - please state the reason in the box below:

Support for application

☒ I support the applicant's intention to join the AHCS PSA Accredited Register for CRPs via the Experienced Practitioner Gateway; and

☒ I will support the applicant to apply to the AHCS PSA Accredited Register for CRPs and am aware that this application should be made within six months of passing through the Experienced Practitioner Gateway.

If this form is being re-submitted after a request for further information, please re-date the relevant box below.

Question	**Response**
Line manager name	Applicant A's line manager
Line manager's job title	Senior Research Nurse
Line manager signature	Applicant A's line manager
Date	01/05/2024
Line manager's contact email address	Linemanager
Line manager's contact telephone number	01234 567890

Anonymised Eligibility Form: Registrant B

ABOUT YOU, YOUR EXPERIENCE AND YOUR EDUCATION

Question	Response
Applicant name	Applicant B
AHCS ID Number (5 digit number on your application portal)	12346
Current employing organisation	AN other trust
Current role title	Clinical Research Practitioner, Paediatric Research Team
Current role start date	01/12/2023

Current role duties and responsibilities

Please provide a description of your duties and responsibilities as a Clinical Research Practitioner. Your description should:

- Demonstrate that you have been working at the practitioner level of the Skills for Health Career Framework for **at least three years.** Further information about what this means is provided in the Experienced Practitioner Gateway to Clinical Research Practitioner Registration – Guidance for Applicants available on the AHCS website We expect that most CRPs working at this level will undertake some or all of the tasks described there.
  You can provide examples of descriptions from other relevant jobs you have had in the past five years if needed.
- Explain how you have developed yourself to work at this level of practice.

Please do not cut and paste the list of activities from your job description. The AHCS and the people reviewing the application form need to understand what you do on a daily and regular basis, i.e., how you translate your job description into practice.

Your answer to this question must be between **200 and 500 words**, regardless of how many jobs you discuss. For example, if you have multiple roles to discuss in this section, your whole answer needs to be no more than 500 words long.

Response:

I work on all specialities across the paediatric portfolio having complete oversight of my own studies. These include interventional, observational, commercial, and non-commercial studies still open to recruitment or in follow-up. The specialities include rheumatology, orthopaedics, diabetes, endocrinology, neurology, gastroenterology, haematology, respiratory, allergies, anaesthetics, ophthalmology and urology.

I must have a good understanding of the protocol and visit schedules and be able to explain the study to participants/their families whilst working to GCP (Good Clinical Practice).

I have a good understanding of anatomy and physiology due to working across multiple specialities and can interpret laboratory results to gather research data.

The studies can be complex and require research team input over multiple visits. I must be aware of child conflict within the family and explore this before consenting to reduce potential problems.

I am a good patient advocate and have good relationships with my participants/their families and an awareness of family dynamics. This is necessary to escalate matters when parents raise concerns. I recently escalated concerns about a participant who is now undertaking an autism assessment.

I check eligibility and approach patients and if appropriate, receive consent and assent. I administer patient questionnaires, report SAE's, randomise patients, complete study documentation, ensure trial medication is prescribed and given to the participant, and enter data onto complex data management systems. At study visits I ensure I have ongoing assent and consent and document this in the patient notes.

I have been involved in study set up and am aware of the approvals and regulatory processes around this. I can process amendments and have been involved in the close down and archiving process.

I have good relationships with clinical teams, offering reassurance to support them and if necessary, find work arounds to make studies viable and resolve recruitment barriers.

I am trained to take vital signs and bloods from adults. I process blood samples following strict study laboratory processes. This involves centrifuging, dealing with dry ice and arranging courier collections.

I line manage the research administrator, dealing with holiday requests, appraisals, and sickness reporting. I attend all relevant study training sessions, mandatory training and courses through NIHR Learn, CRN (Clinical Research Network) training days and external agencies. I have extensive research experience with knowledge of research related activity and an awareness that this constantly evolves. In 9 years, I have progressed from administration to patient facing and have experience in all aspects of delivering research.

For 18 months I was responsible and had complete oversight of the paediatric portfolio. I worked above my band 5 contractual responsibilities but enjoyed this and completed to a high standard whilst promoting research, bringing in new commercial and non-commercial studies as well as working on all open existing studies.

I had great insight and a better understanding about studies in their early stages. I consulted multiple departments ensuring the study was feasible, whether any additional departments could assist and that they could meet capacity and capability to deliver the research study and obtain quality data.

(Word Count – 500)

Employment history

Please list the clinical research roles that you have held in the last 10 years, including role titles, employing organisations and approximate start/end dates, **in chronological order.** Please include all relevant roles that have formed part of your clinical research experience.

An example is outlined in italics below (Please remove this example before you upload your completed form):

Date (month / year)	Employer name	Job role	Key responsibilities*
May 2015 – October 2016	AN other NHS Foundation Trust	Assistant Research Administrator - Cancer Research Team - Band 3	I worked closely with the research administrator assisting her with all aspects of clinical study administration, site file maintenance and was expected to have a thorough understanding of all regulatory matters in relation to all aspects of clinical research.
October 2016 – December 2021	AN other Trust	Clinical Assistant – Cancer Research Team – Band 4	I ran some simple observational oncology and haematology studies. identified and screened any potential patients for these studies, introduced the studies to potential participants, received informed consent from participants and completed all study required data entry, sample collection and any additional study

			administration.
December 2021 – Present	AN other Trust	Clinical Research Practitioner – Paediatric Research Team – Band 5	I managed the paediatric portfolio and had complete oversight of all studies that are open to recruitment or in follow-up and to manage any new EOMs and studies in set-up. I identify and screen potential patients, approach the participants and their families to introduce the study and discuss. Receive consent and assent, complete all study required data entry and any study administration.

* Please only include key responsibilities relating to your clinical research practitioner role. If you have been in your current role for less than three years, you need to provide details of your previous role(s) and, if possible, submit the associated job description(s) on headed paper.

Question	Response (in months and years)
Length of time working at Practitioner level of the Skills for Health Career Framework. This must be **at least three years** and should not include the time it took you to develop to this level. Further information about what this means is provided in the Experienced Practitioner Gateway to Clinical Research Practitioner Registration – Guidance for Applicants available on the AHCS website	December 2021, 4 years, 0 months.

Highest level of educational attainment

Please enter information about your highest academic level qualification in the sections below. Please only include qualifications that are relevant to your research role. This section can be left blank if you do not have any academic qualifications relevant to your research role.

Qualification level**: (i.e. Level 4, Level 5.)	Qualification name(s):	Qualification subject(s)	Month and year qualification(s) were awarded	Name of organisation awarding your qualification (e.g., School, College or University)
N/A	N/A	N/A	N/A	N/A

**** If you have a level 6 qualification or above, you do not need to apply for the Experienced Practitioner Gateway. Information about qualification levels is available in appendix 1.**

Other learning

This should not include statutory and mandatory training or study specific training. Information about the different types of training is provided in Appendix 2.

Please list the learning and continuing professional development (CPD) that you have completed in the **last three years** of your research career in the table below. This should be listed in **chronological order** and include:

- Any modules or education credits completed
- Research and education training related to your role
- CPD that has prepared you and continues to support you in your CRP Role

Suggestions for CPD can be found on the CRP Community Google site.

We expect to see an average of **two** pieces of learning completed **each year**.

Training Type **(Study related training or other CRP related CPD)**	**Date (Month / Year)**	**Course Name** **Please type out course names in full, avoiding the use of acronyms**
CRP related CPD CRP personal development	24.12.2021	Mental Health in Children & Young People Level 2
	06.05.2022	Children's and Young People's Mental Health training
	14.11.2022	Health Training (Future Learn)
	24.11.2022	Assertiveness In the Workplace
	05.05.2023	East of England Paediatric Symposium
	13.07.2023	Managing Stress in the Workplace Handling Difficult Situations-caring for yourself and others with compassion Leading, managing and dealing with change

	13.07.2023	Self-management, confidence and resilience
	14.07.2023	Personal development Review (PDR) management training
	March 2025	Leading with PRIDE (Toy Town NHS Foundation Trust local management course)

Question	**Response (your mandatory and statutory training must be up to date for your application to be accepted)**
I confirm that my mandatory and statutory training is up to date	Yes

APPLICANT'S DECLARATION

Please place a cross in the boxes or highlight each of the statements below to confirm your agreement with each statement. Failure to do this will result in the application being rejected.

Consent

In completing this form, I give the AHCS the following permissions:

- ☒ To use the data I provide for the purpose of deciding whether allow me to make an application to the AHCS PSA Accredited Register for CRPs;
- ☒ To share my data with the AHCS application assessors and the NIHR RDN as needed to assess my application;
- ☒ To contact me for further information to assist in the decision-making process or to provide feedback about this application; and
- ☒ To contact my line manager listed in this application to verify the information provided and to give feedback about my application.

Experience

☒ As an experienced CRP who does not have a level 6 qualification or above listed in appendix 1, I am seeking exceptional access to join the AHCS PSA Accredited Register for CRPs through the Experienced Practitioner Gateway.

Content

☒ I declare that the information provided in this form is accurate and relevant to my application to join the AHCS PSA Accredited Register for CRPs.

Job Description(s)

Select either statement 1 or 2 below:

☒ 1. I have submitted job description(s) on headed paper that demonstrate that I have been working at the practitioner level of the Skills for Health Career Framework for at least three years.

or

☐ 2. My line manager is satisfied that I have been working at the practitioner level of the Skills for Health Career Framework for at least three years, despite me not being able to demonstrate this using my job description(s).

Outcome of application

☒ I understand that if this application is accepted, I can proceed with an application to join the AHCS PSA Accredited Register for CRPs, and that this should be done within six months.

If this form is being re-submitted after a request for further information, please re-date the relevant box below.

Question	Response
Applicant signature	Applicant B
Date	25/04/2024
Contact email address	applicantb@ANother.com

LINE MANAGER'S CONFIRMATION CHECKLIST

The Applicant's current line manager must place a cross in the boxes or highlight each of the statements below to confirm their agreement with each statement. Failure to do this will result in the application being rejected.

Consent

In completing this form, I give the AHCS the following permissions:

- ☒ To share my data with the AHCS application assessors and the NIHR RDN as needed to consider this application;
- ☒ To contact me for further information to assist in the decision-making process or to provide feedback about this application; and
- ☒ I am aware that if I do not respond to a request for further information, I may jeopardise this application.

Content of application

- ☒ I am satisfied that the content of the application is correct at the time of the application.

Level applicant is working at

- ☒ I am satisfied that the applicant has been working at the practitioner level of the Skills for Health Career Framework **for at least three years**.

Applicant's Job Description(s)

Select either statement 1 or 2 below:

- ☒ 1. I am satisfied that the applicant has provided job description(s) that demonstrate that they have been working at the practitioner level of the Skills for Health Career Framework for at least three years.

or

- ☐ 2. The applicant is unable to provide job description(s) that demonstrate that they have been working at the practitioner level of the Skills for Health Career Framework for at least three years.

  The reason for this is:

  - ☐ Due to departmental or organisational policy constraints, the job description(s) do not accurately reflect the work undertaken by the applicant

    or

  - ☐ The applicant is unable to obtain job descriptions for some or all of their previous roles

    or

  - ☐ Other - please state the reason in the box below:

Support for application

☒ I support the applicant's intention to join the AHCS PSA Accredited Register for CRPs via the Experienced Practitioner Gateway; and

☒ I will support the applicant to apply to the AHCS PSA Accredited Register for CRPs and am aware that this application should be made within six months of passing through the Experienced Practitioner Gateway.

If this form is being re-submitted after a request for further information, please re-date the relevant box below.

Question	**Response**
Line manager name	Applicant B's Line Manager
Line manager's job title	Research Team Lead
Line manager signature	Applicant B's Line Manager
Date	01/04/2025
Line manager's contact email address	linemanager@ANother.net
Line manager's contact telephone number	01234 567890

Appendix 1: Examples of a range of qualifications are listed below for reference

Educational Levels 1-6, applicable to awards made in England, Wales and Northern Ireland:
https://www.gov.uk/what-different-qualification-levels-mean/list-of-qualification-levels

Use this guide to compare qualifications awarded in Scotland:
https://www.sqa.org.uk/sqa/files_ccc/QualificationsCanCrossBoundaries.pdf

Level 1 qualifications are:
first certificate
GCSE - grades 3, 2, 1 or grades D, E, F, G
level 1 award
level 1 certificate
level 1 diploma

Level 2 qualifications are:
CSE - grade 1
GCSE - grades 9, 8, 7, 6, 5, 4 or grades A*, A, B, C
intermediate apprenticeship level
2 award
level 2 certificate
level 2 diploma
level 2 ESOL
level 2 essential skills level 2
functional skills level 2 national
certificate level 2 national
diploma level 2 NVQ
music grades 4 and 5
O level - grade A, B or C

Level 3 qualifications are:
A level
access to higher education diploma advanced
apprenticeship
applied general.
AS level
international Baccalaureate diploma level 3
award
level 3 certificate
level 3 diploma
level 3 ESOL
level 3 national certificate level 3
national diploma level 3 NVQ
music grades 6, 7 and 8
T Level tech level
level 1 ESOL
level 1 essential skills level 1
functional skills
level 1 national vocational qualification (NVQ)
music grades 1, 2 and 3

Level 4 qualifications are:
certificate of higher education (CertHE) higher
apprenticeship
higher national certificate (HNC) level 4
award
level 4 certificate
level 4 diploma
level 4 NVQ

Level 5 qualifications are:
diploma of higher education (DipHE) foundation
degree
higher national diploma (HND) level 5
award
level 5 certificate
level 5 diploma
level 5 NVQ

Level 6 qualifications are:
degree apprenticeship
degree with honours - for example bachelor of
the arts (BA) hons, Bachelor of Science (BSc) hons
graduate certificate
graduate diploma level 6
award
level 6 certificate
level 6 diploma
level 6 NVQ
ordinary degree without honours

Appendix 2: Types of training

What counts as learning for the Other learning section?
Learning can be completed in a variety of different ways, such as work shadowing, peer review and carrying out a lessons learned exercise, as well as completing formal training. Please read the Continuing Professional Development: Standards and Guidance document available on the AHCS website for further information about this.

In the Other learning section, you can include study related training but not statutory training, mandatory training or study specific training.

Types of training

Statutory training - formal training required by law on the basis of legislation e.g. Health and Safety legislation. Good Clinical Practice (GCP) is the agreed international standard for conducting clinical research. GCP training is required by law for researchers (including CRPs) working on research studies. In view of this, statutory training is not considered part of your professional development and should not therefore be included in the Other Learning section.

Mandatory training - formal, compulsory training that is determined essential by an organisation for the safe and efficient delivery of services e.g. hand hygiene. Mandatory training not directly related to your practice (e.g. fire training) should not be included in the Other learning section because it does not develop you as a healthcare professional. However, if you undertake mandatory training that is relevant to your scope of practice and professional development, such as training on equality awareness and eliminating bullying and harassment, you can include that.

Study specific training - only relevant for a specific study e.g. training on how to complete a study-specific data collection form. Study specific training is unlikely to have any wider use beyond the scope of the study and should not be included in the Other learning section because it does not develop you as a healthcare professional.

Study related training - relevant to a study you worked on and your overall development as a healthcare professional, such as training about research inclusion. This type of training can be included in the Other learning section because it develops you as a healthcare professional and is likely to improve your research practice.