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| **Version:** | **3.0** |
| **Date:** | **May 2023** |
| **Doc Ref:** | **#CRP022** |
| **Review date:** | **May 2026** |

Experienced Practitioner Gateway to CRP Registration

Eligibility Form

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| **Version number** | **Purpose/Change** | **Author** | **Date** |
| **3.0** | Final Document for publication | Milly Brittain | May 2023 |
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An exceptional access route for practitioners holding significant experience in delivery of health and care research without educational attainment at level 6. Applicants will need to demonstrate at least three years working at the practitioner level within the eligibility form. If this period of time is not covered in your current role, then you need to provide details of your previous role

(s) and submit the associated job description(s).

**You must use this form to evidence that you are eligible to go through the Experienced Practitioner Gateway enabling you to then apply to join the Academy for Healthcare Science (AHCS) Accredited Register for Clinical Research Practitioners (CRPs).**

**It is important that you have the support of your line manager to proceed with your application. Their signature is required for completion of this form before submission to the AHCS.**

ABOUT YOU, YOUR EXPERIENCE AND YOUR EDUCATION

YOUR NAME:

YOUR CURRENT EMPLOYING ORGANISATION:

YOUR CURRENT ROLE TITLE AND START DATE:

YOUR CURRENT WORK:

Please provide a description of your duties and responsibilities as a Clinical Research Practitioner  [and how these demonstrate that you are working at the](#_bookmark0) [practitioner level.](#_bookmark0) [Appendix 1](#_bookmark0) provides details of the areas you should include in this section.

Please also outline how you have developed yourself for working at this level of practice.

The minimum word count is 200 words, and the maximum is 500 words.

Please do not cut and paste the list of activities from your job description, the Gateway reviewers need to understand what you do on a daily and regular basis, i.e., how you translate your job description in to practice.

YOUR EMPLOYMENT HISTORY

List the relevant roles within clinical research that you have held in the last 10 years, including role titles, employing organisation and approximate start/end dates, please provide this in chronological order. Please include all relevant roles that have formed part of your clinical research experience.

An example is outlined below:

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| Date (Month / Year) | Employer Name | Job Role | Key Responsibilities \* |
| February 2017 – Present | Toy Town NHS Foundation Trust | Clinical Research Practitioner | See above |

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| November 2013 -  February 2017 | toytowns NHS Foundation Trust | Clinical Research Trails Assistant | I was responsible for identifying and screening potential patients for clinical trials, discussing clinical trials with potential participants, receiving informed consent from participants and setting up clinical  trials. |

\* - Please only include key responsibilities relating to your clinical research practitioner role. If you have been in your current role for less than three years, you need to provide details of your previous role (s) and submit the associated job description (s).

YOUR HIGHEST LEVEL OF EDUCATIONAL ATTAINMENT

Please identify your highest academic level qualification below, including the name of this qualification, the subject area, when this qualification was awarded to you and the name of the educational organisation (see [Appendix 2](#_bookmark1) for examples). Please only include qualifications that are relevant to your research role.

Your Qualification and Subject(s):

When your qualification was awarded (Month, Year):

Organisation awarding your qualification (e.g., School, College or University):

YOUR OTHER LEARNING

*N.B. Not Statutory and Mandatory Training or Study Specific Training*

Please outline the learning you have completed within your research career and continuing professional development, including any modules or education credits completed. Include research and education training related to your role. Please provide the name and date of the learning, spanning a 5-year period, please provide this in chronological order. In addition to your mandatory training, and study related

training, we expect to see CPD that has prepared you and continues to support you in your Clinical Research Practitioner Role. Examples of the type of training to include can be seen in [Appendix 3](#_bookmark2).

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| I can confirm that my mandatory and statutory training is up to date. | Yes / No |

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| --- | --- | --- |
| Training Type | Date (Month / Year) | Course Name |
| Study Related Training  / Other CRP related CPD | [Month / Year] | [Course Name] |

YOUR DECLARATION

**As an experienced practitioner who does not hold educational attainment at level 6, I am seeking exceptional access to join the Academy for Healthcare Science (AHCS) Accredited Register for Clinical Research Practitioners (CRPs) through the Experienced Practitioner Gateway.**

**I declare that the information provided is accurate and relevant to my case for access.**

**I understand that I will be notified by AHCS with regard to my eligibility for access, and when confirmed I may then proceed with an application to join the CRP Accredited Register in the normal way.**

**I agree to be contacted by the AHCS to provide further information should this be required to progress a decision on my eligibility for access.**

**Applicant Signature: Date:**

**Contact email:**

YOUR LINE MANAGER’S DECLARATION OF SUPPORT

**As line manager for the above-named experienced practitioner, I support their intention to join the Academy for Healthcare Science (AHCS) Accredited Register for Clinical Research Practitioners (CRPs) by firstly seeking confirmation of their eligibility to access this and I will be supporting them throughout the application process to join the CRP Accredited Register.**

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| **I can confirm that the information provided by the applicant is accurate at**  **the time of the application.** | |
| **Line Manager**  **Signature:** | **Date of**  **Signature:** |
| **Line Manager**  **name:** | **Line Manager job**  **title:** |
| **Line Manager**  **email address:** | **Line Manager contact number:** |

Appendix 1: Clinical Research Practitioner role duties

On the basis of holding appropriate training, Clinical Research Practitioners are involved in a range of activities in delivering research, including:

* Contributing to patient safety, including but not limited to:
  + consenting (see below) and good data governance;
  + drawing on your understanding of basic physiology, including vital signs and physiological parameters, psychological wellbeing and mental health parameters to recognise the deteriorating patient and acting accordingly;
  + asking for help from a suitably qualified and experienced professional, if action is needed beyond your capability or scope of practice;
  + raising concerns about risks to patients
* Seeking ongoing informed consent as a voluntary agreement with research study participants, ensuring their understanding of the research and its risks,
* Identification, screening and randomisation of research study participants,
* Involvement in patient care, including Investigational Medicinal Product (IMP) storage/supply and clinical sample processing\*,
* Involvement in clinical research operations, development, regulation and ethics processes,
* Ensuring high quality data input at source and its management through a research workflow,
* Communicating across boundaries to maintain relationships that secure investment in research across all clinical specialties and care settings.
* Leading studies and/or teams, or other activities in your CRP role that demonstrate your leadership
* Supporting other staff for example supervising, training junior staff and other colleagues.

*\*\* Developed from the Scope of Practice for Clinical Research Practitioners (CRPs) guidance document; and the AHCS Standards of Proficiency for Clinical Research Practitioners.*

Appendix 2: Examples of a range of qualifications are listed below for reference.

Educational Levels 1-6, applicable to awards made in England, Wales and Northern Ireland: <https://www.gov.uk/what-different-qualification-levels-mean/list-of-qualification-levels>

Use this guide to compare qualifications awarded in Scotland: <https://www.sqa.org.uk/sqa/files_ccc/QualificationsCanCrossBoundaries.pdf>

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| **Level 1 qualifications are:**  first certificate  GCSE - grades 3, 2, 1 or grades D, E, F, G  level 1 award  level 1 certificate  level 1 diploma  **Level 2 qualifications are:**  CSE - grade 1  GCSE - grades 9, 8, 7, 6, 5, 4 or grades A\*, A, B, C  intermediate apprenticeship level 2 award  level 2 certificate  level 2 diploma  level 2 ESOL  level 2 essential skills level 2 functional skills level 2 national certificate level 2 national diploma level 2 NVQ  music grades 4 and 5  O level - grade A, B or C  **Level 3 qualifications are:**  A level  access to higher education diploma advanced apprenticeship  applied general.  AS level  international Baccalaureate diploma level 3 award  level 3 certificate  level 3 diploma  level 3 ESOL  level 3 national certificate level 3 national diploma level 3 NVQ  music grades 6, 7 and 8  T Level tech level | level 1 ESOL  level 1 essential skills level 1 functional skills  level 1 national vocational qualification (NVQ)  music grades 1, 2 and 3  **Level 4 qualifications are:**  certificate of higher education (CertHE) higher apprenticeship  higher national certificate (HNC) level 4 award  level 4 certificate  level 4 diploma  level 4 NVQ  **Level 5 qualifications are:**  diploma of higher education (DipHE) foundation degree  higher national diploma (HND) level 5 award  level 5 certificate  level 5 diploma  level 5 NVQ  **Level 6 qualifications are:**  degree apprenticeship  degree with honours - for example bachelor of the arts (BA) hons, Bachelor of Science (BSc) hons  graduate certificate graduate diploma level 6 award  level 6 certificate  level 6 diploma  level 6 NVQ  ordinary degree without honours |

Appendix 3: Examples of what you could include in the section ‘Your Other Learning’.

It is helpful in this section to include a list of the Continuing Professional Development that you have undertaken in the last five years to support your work as a Clinical Research Practitioner.

Please also include the year, and if available the month you completed the training.

You do not need to include your statutory and mandatory training; this is covered above.

*Please note this list is only intended to provide some examples. It is not exhaustive, or indicative of the amount of training that needs to be undertaken. Nor does it promote specific training organisations.*

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| **Training Type** | **Date training/learning completed** | **Description** |
| Statutory/Mandatory Training | **Month/year 0within last 5 years]** | * Vital signs, venepuncture, Basic Life support, ANTT * NIHR Informed Consent * NIHR Informed Consent in Paediatric Research * NIHR Informed Consent with Adults Lacking Capacity * NIHR Introduction to Good Clinical Practice eLearning * NIHR Introduction to Research in the Social Care Setting |
| Study Related Training. | **Month/year 0within last 5 years]** | * ECG * Adult Venepuncture training * Basic Blood pressure, pulse and temperature training * Blood processing training * Clinical Audit to Improve Clinical Effectiveness * EIDO Consent Training * FutureLearn - Improving Healthcare Through Clinical Research * Venepuncture – [name of Trust] * Planning and Managing Clinical Trials module (name of university) * NIHR The Safety Reporting Journey   eLearning |

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|  |  | * NIHR The Informed Consent Process Within Urgent Public Health Research Studies * NCRI 'missing data in clinical trials * NIHR Archiving a Research Study * NIHR CRN Induction * NIHR Feasibility - A Guide for Research Teams * NIHR Join Dementia Research Awareness Programme * NIHR Good Clinical Practice Course for Medical Devices * NIHR Next Steps in Delivering Clinical Research |
| Other CRP related CPD | **Month/year 0within last 5 years]** | * Edward Jenner Programme. * Mary Seacole Programme. * CRN KSS AcoRD Training session (webinar) * Addiction and Neural Ageing level 4 [name of university] * Safety Report Training * Safe Use of dry Ice workshop — [Trust name] * RCNi webinar — Ironing out the cancer nursing challenges during COVID-19 * Point of Care Testing update * Presenting with Confidence * HEIW - IQT Bronze (introducing core concepts that underpin quality improvement) * HMFA Academy Managing Conflict * HMFA Academy Project Management * HRA Medical devices * HRA Research Involving Human Tissue * HRA Research involving participants lacking mental capacity. * Management of cognitive behavioural aspects of MND * MECC Making Every Contact Count – elearning for health. * MND Association care workers module * NIHR Coaching For Success |

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|  |  | * NIHR Collaborating Across Organisational Boundaries * NIHR Practical Laboratory Skills for Research Delivery Staff * NIHR The Leadership Lab Collaborating Across Organisational Boundaries * Observation training |