

May 2024

**CPD Update for transferred RCCP registrants: Key changes to the Continuing Professional Development audit requirements.**

As part of the transfer of the RCCP to the AHCS the way in which we require the CPD portfolio for the audit process is changing. RCCP registrants will be required to record CPD according to the **AHCS Continuing Professional Development Guidance for Registrants** from 1 June 2024 – available [here](#). This change will ensure that all clinical physiology registrants across the register follow the same procedure to develop clarity, understanding and improved patient safety.

**What is the same?**

**A. The Standards:**

Both the AHCS and RCCP standards require that all registrants continue to develop their knowledge and skills while they are registered, and they must:

1. Maintain a continuous, up-to-date and accurate record of their CPD activities.
2. Demonstrate that their CPD activities are a mixture of learning activities relevant to current or future practice.
3. Seek to ensure that their CPD has contributed to the quality of their practice and service delivery.
4. Seek to ensure that their CPD benefits the service user.
5. Present a written profile containing evidence of their CPD upon request.

**B. What counts as CPD?**

Both the AHCS and RCCP standards list similar activities and suggestions for CPD activities. For more information have a look at the **AHCS Continuing Professional Development Guidance for Registrants** available [here](#).

**C. Keeping a record of your CPD:**

Both the AHCS and the RCCP guidance for CPD require registrants to keep a record of CPD events. CPD is about assessing the benefits of what you have learned and how you will use this knowledge in your professional practice. On the AHCS system, upload your CPD records to the Documents section, by selecting CPD Evidence as the document type.

**Expectation:**

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COMPANY REGISTRATION NUMBER: 07783650

1. Keep a structured record of your continuing professional development (CPD) activity to evidence how you maintain and update your knowledge, understanding and skills in line with changing needs in patient care and service delivery, developments in the evidence base, technological advances, and your job role.
2. Undertake CPD activities that are a mixture of learning activities relevant to your current or future practice.
3. Ensure that your CPD has contributed to the quality of your professional practice.

**What is different?**

**A. Submission as part of the CPD Audit**

When requested and in a format specified by the AHCS's Registrar, present a CPD portfolio (**a written record, with evidence, of your CPD activities and their impact on your professional practice**) explaining how you have met the AHCS standards for CPD.

**Comparison between RCCP and AHCS Audit submission portfolio**

<b>RCCP CPD portfolio</b>	<b>AHCS CPD portfolio</b>	<b>Status</b>
A CPD profile consists of:	If you are selected for CPD audit, you will be asked to provide:	
1. Summary of recent work/practice: (approx. 500 words)	1. A Summary of your practice history for the last two years (maximum 500 words)	<b>No change</b>
2. Personal Development Plan	<b>2. A Personal Statement, identifying how you have met the AHCS CPD standards, how your CPD activities improved the quality of your work and, if your CPD activities have not benefited service users, what you will do in the future (maximum 1500 words)</b>	<b>Change</b>
3. CPD record. This would provide a minimum of 10 entries over a two year period and it is suggested that at least 75% of CPD should be from the list of topics above.	<b>3. A Summary of the Supporting Evidence Submitted, with a brief description of the evidence, number of pages and / or description of the evidence format</b>	<b>Change</b>

More information on the **AHCS Continuing Professional Development Guidance for Registrants** are available [here](#).